

Allegan County Administrative Offices



County Services Building
3283 – 122nd Avenue
Allegan, MI 49010
269.673.0203

Interoffice Memo

Date: April 16, 2009
To: Allegan County Board of Commissioners
From: Robert J. Sarro, County Administrator
Re: Discussion Points – Facility Planning

1. Continuing our facilities planning continues to be a top goal of the Board. While there is intent to eventually construct a team to develop an overall plan, the preparatory groundwork continues to be performed.
2. On August 7, 2008 a recommended list of departments was provided to the Board that would be moved back to a downtown location. This would require a downtown County Services Building to be constructed and would enable the County move non-court related departments out of the Courthouse and into a more suitable environment. The current Courthouse would then be able to meet the long term needs of the courts. The plan, proposed based on several prior actions and preferences of the Board, was well received by the Board.
3. Since then, I have continued to work in conjunction with the Allegan City Manager and Allegan Township Supervisor to identify sites that could accommodate a 35,000 – 50,000 square foot facility. Three sites have been identified.
4. I recommend that we utilize funds allocated for the Facilities Planning process, consistent with all County policy, to investigate these sites and develop a list of options for further consideration.
5. The Probate/Family Court project is almost complete. In consideration of continuing our facilities development and in light of the difficulties in completing the Courthouse security plan utilizing the west entrance of the Courthouse, I recommend that we allocate up to \$3,000 from the current Courthouse security capital budget for the design of a central secure entrance of the Courthouse and consider the related renovation as the next modification to the Courthouse.

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COURTHOUSE SECURITY - APPROVE PLAN

28/ WHEREAS, the Allegan County Board of Commissioners recognize the need for Courthouse Security to provide a safe and secure environment for the visitors and staff working in the Allegan County Courthouse; and

WHEREAS, the County has implemented various components of the Courthouse Security Plan adopted in the year 2000 as funds were available; and

WHEREAS, representatives from Facilities Management, Sheriff's Department, Courts, Prosecutor's Office, and Emergency Management have identified the essential remaining components of the 2000 Courthouse Security Plan to provide effective Courthouse Security.

NOW THEREFORE BE IT RESOLVED that the Allegan County Board of Commissioners do hereby approve the Courthouse Security Plan as presented at the April 7, 2005, Committee of the Whole meeting:

1) Establishing three (3) Courthouse Security Officers to be posted to Courthouse Security during the hours of 7:30 A.M. to 5:30 P.M. Monday through Friday plus special events through the use of part-time Sheriff Deputies; and

2) Purchasing a walk-through metal detector, package x-ray machine and other equipment established in the plan; and

BE IT FURTHER RESOLVED that the Budget and Finance Director is authorized to make the necessary budget adjustments to implement this program.

Moved by Commissioner VanEck, seconded by Commissioner VanLangevelde to adopt the resolution as presented.

29/ Moved by Commissioner McNeal, seconded by Commissioner Thiele to amend the motion to reassess the situation in mid-August, and if the millage does not pass, reduce the number of security personnel to 2 officers at the door.

Motion lost on roll call vote: Yeas - 3 votes. Nays - 8
votes. Absent - 0 votes.

The original motion passed by roll call vote: Yeas - 8
votes. Nays - 3 votes. Absent - 0 votes.

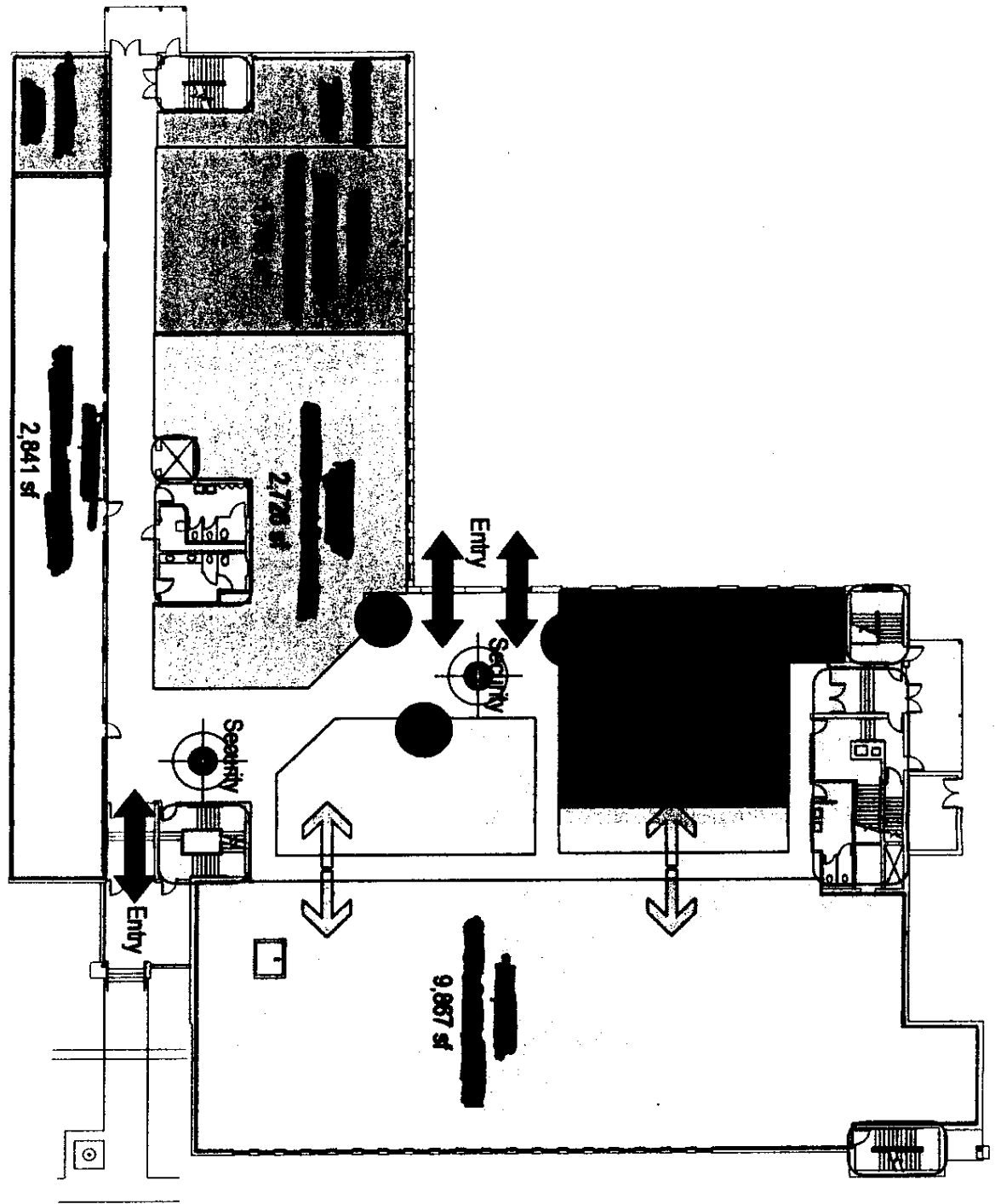
ADJOURNMENT UNTIL MAY 12, 2005 AT 1:00 P.M.

30/ Moved by Commissioner Thierwechter, seconded by
Commissioner Campbell to adjourn until May 12, 2005 at 1:00 p.m.

The motion carried and the meeting was adjourned at 9:35 p.m.


Clerk-Register

Chairman



574 Public
 104 RMD
 36 SD