



"Serving with Honor & Integrity"

ALLEGAN COUNTY SHERIFF'S OFFICE

640 RIVER STREET • ALLEGAN, MICHIGAN 49010-9501

www.allegancounty.org/sheriff

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To: Alternative Sentence, Community Service Program Participant

From: Frank Baker, Sheriff of Allegan County

Subject: Alternative Sentence, Community Service Program
Information and Regulations

You have been selected by your sentencing Judge to participate in the Allegan County Alternative Sentence, Community Service Program. The privilege of being able to remain in this program depends on your attitude, cooperation, observation of rules and regulations, and willingness to work. You have agreed, at the time of sentencing, to abide by the program's conditions as described in the signed reporting order.

Participation in the Alternative Sentence, Community Service Program will require that you agree to and strictly observe the following:

Contact the Allegan County Sheriffs Office at 269-673-0500 Ext. 4483 or 4226 the next business day following the sentence of judgment to schedule community service.

You must report to the Allegan County Sheriff's Office front lobby, located at 640 River St., Allegan, each Saturday and Sunday, beginning the date you are told, **NO LATER THAN 7:30 A.M.**

Your alternative sentence is to be served on consecutive weekends and tardiness or absence is not allowed. However, if you are absent (due to an emergency) you are to call the Allegan County Sheriff's Office at 269-673-0500, Ext. 4483 or 4226 and explain why you have not reported (if no answer you are to leave a voicemail message).

FAILURE TO PARTICIPATE COULD RESULT IN A CONTEMPT OF COURT WARRANT BEING ISSUED FOR YOUR ARREST AND YOU COULD SERVE THE REMAINDER OF YOUR SENTENCE IN JAIL.

You must pay a one time processing fee of \$25.00 and \$50.00 per weekend for the cost of supervision (cash only/exact amount). This money is payable at roll call each Saturday morning only.

Frank Baker
Sheriff

The mission of the Allegan County Sheriff's Office is to provide a full spectrum of Corrections, Law Enforcement, Emergency Preparedness and Court Services contributing to our community's growth and progression as a safe and secure place to live, work and visit.

Michael Larsen
Undersheriff

Failure to pay your cost of supervision will result in you serving time in the Jail as straight time.

ABSOLUTELY NO ALCOHOL, DRINK COOLERS, OR GLASS BOTTLED DRINKS ARE PERMITTED. ONLY SEALED DRINK CANS OR PLASTIC BOTTLES ARE PERMITTED.

You will perform all work assigned in a positive manner. **YOU WILL NOT LEAVE YOUR ASSIGNED AREA WITHOUT PERMISSION.**

You will not converse with jail inmates, staff members, or jail visitors. Conversation with persons supervising your work detail is permissible.

You must report to the jail in clean work clothes each assigned day. **NO SHORTS OR SUGGESTIVE CLOTHING AND NO CLOTHING THAT HAS LEWD OR PROFANE REMARKS ON THEM.**

Shoes and shirts are required.

- You are NOT permitted to wear flip-flops or sandals.
- Shirts must have some type of sleeves. **NO TANK TOPS.**

ABSOLUTELY NO SMOKING, CHEWING TOBACCO OR VAPING WILL BE PERMITTED AT ANY TIME.

You will not report to the Sheriff's Office under the influence of drugs or alcohol. Periodic breath and urine tests will be conducted. Failure to adhere to this rule will result in your removal from the program and you will serve your time as straight time in the jail.

All persons entering the Program will be searched for illegal contraband or weapons.

- Do not bring any weapons, such as butane lighters, pocketknives or contraband to the Sheriff's Office.
- Do not bring any type of cards, puzzle books, games, newspapers, books, radios, cassette tape players, etc. These items will be confiscated as contraband and will not be returned.
- Cell phones may only be used during breaks and lunchtime.

If you violate any rules or regulations of the Program, or fail to comply with the above conditions, your sentencing Judge will be notified immediately and you can possibly be terminated from the Program and incarcerated to do your time as straight time.

The work schedule for participants is as follows (occasional changes in this schedule may be necessary because of work assignments of job locations):

7:30 a.m. to 8:00 a.m. Roll call
 8:00 a.m. to 12:00 p.m. Work Detail
 12:00 p.m. to 12:30 p.m. Lunch
 12:30 p.m. to 3:30 p.m. Work Detail
 3:30 p.m. to 4:00 p.m. Clean up/sign out

I have read and understand the Allegan County Sheriff's Office Rules and Regulations and agree to all conditions of the Alternative Sentence, Community Service Program.

 Participant's Signature Date

I, _____, do hereby agree to release Sheriff Baker and the staff of the Allegan County Sheriff's Office and the County of Allegan of any and all responsibility for any injury or pain that I may incur while participating in the Allegan County Sheriff's Office Alternative Sentence, Community Service Program.

 Participant's Signature Date

Work Dates

Start Date:	End Date: