

STATE OF MICHIGAN

BOARD OF COMMISSIONERS OF THE COUNTY OF ALLEGAN

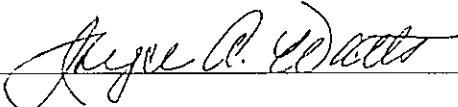
SOLID WASTE PLANNING COMMITTEE—ADOPT BYLAWS

WHEREAS, on October 22, 2013, the Solid Waste Planning Committee approved for recommendation their bylaws.

BE IT RESOLVED, the Allegan County Board of Commissioners adopts the Solid Waste Planning Committee bylaws, as presented.

Moved by Commissioner Thiele, seconded by Commissioner Campbell to adopt the resolution as presented. Motion carried.

ATTEST, A TRUE COPY

 _____, Clerk-Register

APPROVED: November 14, 2013

cc: Admin. - Finance - Human Resources - Solid Waste
Planning Committee

BYLAWS
of
THE ALLEGAN COUNTY SOLID WASTE PLANNING COMMITTEE

ARTICLE I - Name

- 1.0 The name of this committee shall be the *Allegan County Solid Waste Planning Committee*, hereinafter referred to as "the Committee".

ARTICLE II - Purpose

- 2.0 Pursuant to the intents and authorities contained within Part 115 (Solid Waste Management) of the State of Michigan's Natural Resources and Environmental Protection Act of 1994 (MI Public Act 451), as amended, hereinafter referred to as the "Act", the purpose of the Committee shall be to promote the public's awareness of the benefits of recycling solid waste, facilitate the development of practices reducing the deposit of solid, recyclable waste in landfills, provide oversight to the operation of solid waste and recycling services initiated by the County under the Act, provide/plan for the disposition of solid waste generated from within Allegan County, and assist the County of Allegan in the preparation of amendments to the County's Solid Waste Plan, hereinafter referred to as the "Plan"

ARTICLE III - History

- 3.0 This Committee was formed pursuant to Sec. 11534 of Part 115, of the Act, by the County of Allegan, Michigan, on August 28, 1997.

ARTICLE IV: Authority

- 4.0 The Committee shall have such powers, authority, obligations and duties as provided by the Act.

ARTICLE V - Membership, Officers, and Duties

- 5.1 Applications for Committee membership will be solicited by the County Board of Commissioners, reviewed by the Committee, and then a recommendation will be forwarded to the County Board of Commissioners for consideration and action.
- 5.2 Committee members will serve two (2) year terms. By completing an Allegan County Boards and Commissons Appointment Application, committee members may request to continue membership as long as their participation is in good standing.
- 5.3 Vacancies: Membership vacancies shall be filled in the same manner as the original appointments [324.11534(3)].
- 5.4 Membership may be terminated for non-performance of duty [324.11534(2)].

- 5.5 Membership of the Committee shall be fourteen (14) [324.11534(2)] :
1. Four (4) Representatives from the Solid Waste Management Industry.
 2. Two (2) Representatives from Environmental Interest Groups.
 3. One (1) Elected Official, or his/her designee, from City Government.
 4. One (1) Elected Official, or his/her designee, from County Government.
 5. One (1) Elected Official, or his/her designee, from Township Government.
 6. One (1) Representative from the Regional Solid Waste Planning Agency.
 7. Three (3) Representatives from the General Public.
 8. One (1) Representative from the Industrial Waste Generator Sector.
- 5.6 The Committee shall annually elect, at its regular meeting in November, a Chairperson and a Vice-Chairperson from its appointed members. The committee shall create and fill such other offices from membership as it may determine desirable.
- 5.7 The term of each officer shall be one calendar year. In the event of an early resignation, the Committee shall elect from its membership one who will complete the term.
- 5.8 The Chairperson shall preside at all meetings, appoint such sub-committees as shall from time to time be deemed necessary and perform such duties as may be directed by the Committee.
- 5.9 The Vice Chairperson, in the absence of the Chairperson, shall preside and perform in all aspects the duties and obligations of the Chairperson.

ARTICLE VI - Sub-Committees

- 6.0 Special sub-committees shall be formed, as authorized by the Committee and appointed by the Chairperson, when deemed necessary for the discharge of the duties of the Committee.

ARTICLE VII- Meetings

- 7.1 A regularly scheduled meeting day and time shall be determined by the Committee and public notification shall be posted. Meetings may be cancelled due to insufficient material for agenda.
- 7.2 Special meetings may be called by the Chairperson, or by three or more members of the Committee, at such time and place as deemed necessary.
- 7.3 Notices of all regular meetings shall be mailed/e-mailed to all members no later than five (5) days before such meetings. Notices of special meetings, including an agenda and purpose thereof, shall be given to members no later than twenty-four (24) hours prior to such meeting.
- 7.4 All meetings are subject to the Michigan Open Meetings Act.
- 7.5 The County Resource Recovery Coordinator shall assist the Chairperson. The Coordinator shall be responsible for conducting and coordinating all technical studies, investigations, surveys, reports and recommendations authorized on behalf of the Committee. The Coordinator shall also update the committee with the performance of the Resource Recovery Program.
- 7.6 The Chairperson will appoint a committee member to record Committee deliberations and actions. All official records will be held in the County Resource Recovery Coordinator's Office, with copies timely forwarded to the Chairperson of the Board of Commissioners/County Administrator.

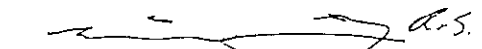
ARTICLE VIII - Rules of Conduct

- 8.1 Quorum: A quorum of the Committee shall consist of the majority (8/14ths) of those appointed and serving members.
- 8.2 Voting: Official action can be taken only with the presence of a quorum. No proxy or alternate votes are allowed. All members shall declare a potential or real conflict of interest with items of consideration before the Committee when appropriate. The Committee shall, upon deliberation, determine the presence of such a conflict and permit or prevent a vote by those members so indicating. Conflict of interest shall not influence the determination of a quorum.
- 8.3 Conduct of a regular meeting shall require the following order of business:
1. Call to Order
 2. Attendance and Determination of Quorum
 3. Modifications (s) to the Agenda
 4. Approval of Agenda
 5. Approval of Minutes
 6. Public Comment
 7. Hearings (if scheduled)
 8. Resource Recovery Coordinator Report
 9. Old Business
 10. New Business
 11. Miscellaneous/Round Table
 12. Determination/Recognition of Next Meeting Date
 13. Adjournment
- 8.4 Any item of business to be presented to the Committee shall be submitted to the County Resource Recovery Coordinator not less than ten (10) days prior to any regular Committee meeting. Items not included on the notice of meeting agenda shall not be acted upon at such meeting, except and unless two thirds (2/3's) of the Committee members present consent thereto.
- 8.5 Any writing prepared, owned, used, in the possession of, or retained by the Committee shall be made available to the public in accord with the Freedom of Information Act (Act No. 422 of the Public Acts of 1976.)
- 8.6 The conduct of meetings shall be guided by Robert's Rules of Order.


ARTICLE IX - Amendments

- 9.0 Proposed changes in these bylaws shall be presented to the Allegan County Board of Commissioners for consideration, comment, and action upon recommendation of two thirds (2/3's) of the Committee members appointed and serving.

Recommended and forwarded by the Allegan County Solid Waste Planning Committee on 10/22/2013 (date):


William Hinz, R.S., Chairperson

Allegan County Solid Waste Planning Committee
Approved by the Allegan County Board of Commissioners, Resolution No. _____, on 11-14-13 (date).


Mark DeYoung, Chairperson
Allegan County Board of Commissioners