

48TH CIRCUIT COURT-FAMILY DIVISION
CONFIDENTIAL FILE REQUEST AND ORDER

Date of Request: _____ Name of Person Requesting (picture ID may be required): _____

Address: _____

Phone (Home) _____ (Work) _____ (Cell) _____

Case Number: _____ File Name(s): _____

Nature of Request (A person requesting access to a Confidential file must give specific reasons why he/she should have access to the record, must specify what documents are requested and must sign the request. The judge will determine if the person has a legitimate interest and sign the order, see NOTE below):

To review file To obtain copies

If copies are requested, list documents to be copied:

Complete confidential file
 Specific documents (list-use additional pages if necessary)

NOTE: ACCESS TO CONFIDENTIAL FILE INFORMATION

I am interested in the above case file or matter and represent that I am a person having a legitimate interest (as defined by MCR 3.925(D)(2)) in the court records for the following reasons: (Please note the nature of the proceedings, the welfare and safety of the public involved, the interest of the minor, and any restriction imposed by State or Federal law, if known)

I declare that the statements above are true to the best of my information, knowledge and belief.

Signature

Date

ORDER RELEASING CONFIDENTIAL FILE INFORMATION

Upon reviewing this request, and having received information that the above person has a legitimate interest in the matter,

IT IS ORDERED that the release of the confidential file is is not authorized.

IT IS ORDERED that the following documents shall be copied and supplied to the requesting person:

IT IS FURTHER ORDERED that above person shall not disclose the confidential file to any other party.

All orders not inconsistent with this order, shall remain in full force and effect.

Judge

Date

For Court Use Only

Copies: _____ x \$1.00 per page= _____ total charged waive fee

Handled by _____ on _____
Date

Pursuant to **MCL RULE 3.903 DEFINITIONS**

(A) General Definitions.

(3) "Confidential file" means

(a) that part of file made confidential by statute or court rule, including, but not limited to,

(i) the diversion record of a minor pursuant to the Juvenile Diversion Act, MCL 722.821 *et seq.*;

(ii) the separate statement about known victims of juvenile offenses, as required by the Crime Victim's Right Act, MCL 780.751 *et seq.*;

(iii) the testimony taken during a closed proceeding pursuant to MCR 3.925(A)(2) and MCL 712A.17(7);

(iv) the dispositional report pursuant to MCR 3.943(C)(3) and 3.973(E)(4);

(v) fingerprinting material required to be maintained pursuant to MCL 28.243;

(vi) report of sexually motivated crimes, MCL 28.247;

(vii) test results of those charged with certain sexual offenses or substance abuse offenses, MCL 333.5129;

(b) the contents of a social file maintained by the court, including material such as

(i) youth and family record fact sheet;

(ii) social study;

(iii) reports (such as dispositional, investigative, laboratory, medical, observation, psychological, psychiatric, progress, treatment, school, and police reports);

(iv) Department of Human Services records;

(v) correspondence;

(vi) victim statements;

(vii) information regarding the identity or location of a foster parent, preadoptive parent, relative caregiver, or juvenile guardian.

***PLEASE NOTE THE ABOVE LIMITATIONS WOULD INCLUDE MOST EXHIBITS ADMITTED BY THE COURT.**