



**Notification of Intent to Operate a
Special Transitory Food Unit (STFU)**

Must be received four (4) days prior to scheduled event.

Allegan County Fax 269-673-4172

NAME OF EVENT _____

NAME OF BUSINESS/UNIT _____

OWNER/OPERATORS NAME _____

BUSINESS ADDRESS _____

CITY _____ STATE _____ ZIP _____

BUSINESS PHONE (____) _____ ALTERNATE PHONE (____) _____

LICENSE NUMBER SST - _____

COUNTY OF LICENSURE _____

LOCATION/ADDRESS WHERE FOOD WILL BE PREPARED AND SERVED (BE SPECIFIC) _____

TYPES OF FOOD TO BE SERVED _____

DATE(S) OF EVENT _____

TIME(S) OF EVENT _____

SOURCE OF WATER _____

ARE YOU REQUESTING A PAID INSPECTION (circle one)	YES	NO
TYPE OF INSPECTION (circle one)	1 st.	2 nd.
INSPECTION FEE ENCLOSED (circle one)	YES	NO

289.6137 Special transitory food unit license; procedures; qualifications; noncompliance.

2. A special transitory food unit license holder shall do all of the following:
 - a. Keep a copy of the approved standard operating procedures in the unit and available for review upon evaluation by the director.
 - b. Operate in compliance with standard operation procedures approved by the director.
 - c. Before serving food within the jurisdiction of a local health department, notify the local health department in writing of each location in the jurisdiction at which food will be served and the dates and hours of service. The license holder shall mail the notice by first-class mail or deliver the notice **not less than 4 business days** before any food is served or prepared for serving within the jurisdiction of the local health department.
 - d. While in operation, request and receive 2 evaluations per licensing year spaced generally over the span of the operating season. A local health department and the department shall charge a fee of \$90.00 for such an evaluation.
 - e. Send a copy of all evaluation reports to the regulatory authority that approved the license within 30 days after receipt.
3. If a license holder fails to comply with any of the requirements of this section or the food code, the food establishment is ineligible for licensure as a special transitory temporary food establishment for the following licensing year and must apply for temporary or other type of food establishment licenses.

FOR OFFICE USE: Date Notice Received _____