

Allegan County Solid Waste Planning Committee (SWPC)



Human Services Building
3255 – 122nd Avenue Suite 200
Allegan, MI 49010
269-673-5411 Main Office
269-673-4172 Main Fax
<http://www.allegancounty.org>

William Hinz, Chairperson
Rosemary Graham,
Resource Recovery Coordinator

SOLID WASTE PLANNING COMMITTEE – AGENDA

Vacant
Solid Waste Industry
Representative

Tuesday, February 26, 2019 – 6:00 PM
Zimmerman Room – Human Services Building

Gale Dugan
General Public
Representative

CALL TO ORDER:

Mark Evans
Township
Representative

ROLL CALL:

COMMUNICATIONS:

William Gurn
Industrial Waste
Generator
Representative

Kalamazoo County HHW;

APPROVAL OF MINUTES:

Michelle Herman
City Government
Representative

PUBLIC PARTICIPATION:

APPROVAL OF AGENDA:

PRESENTATIONS:

RECYCLE COORDINATOR REPORT: See Attached.

William Hinz
General Public
Representative

ACTION ITEMS:

Linda Howell
General Public
Representative

1. Finalize 2019 Meeting Schedule

Tom Jessup
County
Commissioner

2. Elections (November follow-up)

a. Chairperson

b. Vice-Chairperson

Tom Mahoney
Solid Waste Industry
Representative

DISCUSSION ITEMS:

Inge Mesik
Environmental
Representative

3. PGU Reimbursement Policy

a. Proposed reimbursement to PGUs from their recycling surcharge for a PGU's use of general funds required as matching funds for recycling grants. (example, 25% match for MDEQ infrastructure grants).

Randy Rapp
Environmental
Representative

4. SWPC Vacancies

a. Membership promotion.

Matt Rosser
Solid Waste Industry
Representative

Max Thiele
Regional Solid Waste
Planning
Representative

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

ROUND TABLE:

ADJOURNMENT:

Phil Vander Heide
Solid Waste Industry
Representative

NEXT MEETING: May 28, 2019 @ 6:00 PM ZIMMERMAN ROOM – HUMAN SERVICES BUILDING, COUNTY SERVICES COMPLEX.

Mission Statement

"Allegan County shall plan, develop and evaluate the necessary policies and resources to ensure our county continues to progress and prosper"

Rosemary Graham

From: Cynthia S. Foster <csfost@kalcountry.com>
Sent: Wednesday, December 19, 2018 12:06 PM
To: Rosemary Graham
Cc: Jennifer L. Kosak
Subject: Lumex

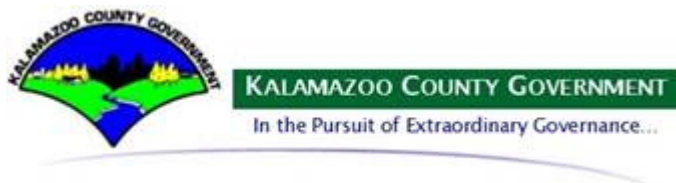
Hello Rosemary,

I hope this email finds you well. I just wanted to let you know that the internal battery in the Lumex died and the County is choosing to have it decommissioned. Please let me know if you have any questions.

Hope you have a great holiday,

Cindy

Cynthia Foster, HHW Specialist
Household Hazardous Waste Center
Health & Community Services Department
1301 Lamont Avenue | Kalamazoo, MI 49048
Phone: (269) 383-8742 | Fax: (269) 383-8747
Website: www.kalcountry.com/hhw



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William Hinz, Chairman
Rosemary Graham,
Resource Recovery Coordinator

SOLID WASTE PLANNING COMMITTEE – AGENDA

Vacant
Solid Waste Industry
Representative

Tuesday, November 27, 2018 – 6:00 PM
Zimmerman Room – Human Services Building

Gale Dugan
General Public
Representative

CALL TO ORDER: 6:12 PM

ROLL CALL:

Present: Dugan, Gurn, Hinz, Jessup, Mahoney, Rapp, VanderHeide

Absent: Evans, Herman, Howell, Mesik, Rosser, Thiele

Mark Evans
Township
Representative

COMMUNICATIONS: None.

William Gurn
Industrial Waste
Generator
Representative

APPROVAL OF MINUTES:

Dugan motion to approve, Gurn seconds. All in favor, motion approved.

Michelle Herman
City Government
Representative

PUBLIC PARTICIPATION: None.

APPROVAL OF AGENDA:

VanderHeide motions to approve, Dugan seconds. All in favor, motion approved.

William Hinz
General Public
Representative

PRESENTATIONS: None.

RECYCLE COORDINATOR REPORT:

See Attached.

Linda Howell
General Public
Representative

ACTION ITEMS:

1. 2019 Meeting Schedule

- a. *Dugan motioned to change August 26th meeting date to Tuesday, August 27th.*

Tom Jessup
County
Commissioner

Tom Mahoney
Solid Waste Industry
Representative

DISCUSSION ITEMS:

2. Annual Membership Update

- a. *Nine seats are up for reappointment.*

Inge Mesik
Environmental
Representative

3. RRDS Site Evaluations

- a. *RRDS will be visited by coordinator and notes will be recorded regarding site conditions, operations, and adherence to contract.*

Randy Rapp
Environmental
Representative

4. Program Cost Projections

- a. *In 2019, Coordinator will begin developing cost projections for PGUs and compare cost, usage and hours of operations at RRDS sites. Dugan noted this information will be useful when setting future voter surcharge amounts.*

Matt Rosser
Solid Waste Industry
Representative

Max Thiele
Regional Solid Waste
Planning
Representative

Phil Vander Heide
Solid Waste Industry
Representative

PUBLIC PARTICIPATION:

FUTURE AGENDA ITEMS:

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ROUND TABLE: *Phil Vander Heide reported that as of October 1, 2018, Bob's Disposal merged with Arrowaste.*

ADJOURNMENT: *Motion by Dugan, second by Gurn. All in favor, motion approved; 6:41 PM.*

NEXT MEETING: February 26, 2019 @ **6:00 PM ZIMMERMAN ROOM – HUMAN SERVICES BUILDING, COUNTY SERVICES COMPLEX.**

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William Hinz, Chairman
Rosemary Graham,
Resource Recovery Coordinator

Kim Buckley
Solid Waste Industry
Representative

SOLID WASTE PLANNING COMMITTEE – Coordinators Report

Tuesday, February 26, 2019 – 6PM
Zimmerman Room – Human Services Building

Gale Dugan
General Public
Representative

RECYCLE COORDINATOR REPORT:

Mark Evans
Township
Representative

1. Collection events

a. Tentative Schedule

2. Allegan County 2018 Waste Disposal Report

3. MDEQ 2018 Annual Recycling Report

4. Legislative update

a. Senate Bill 943 to raise landfill surcharge.

i. 4/17/2018 Introduced by Senator Mike Nofs (19th District).

ii. Did not pass during lame duck session in December 2018.

b. Part 115

i. HB 6483 (2018)

ii. Sponsored by Rob VerHeulen (74th District)

iii. 11/7/2018 Referred to Committee on Natural Resources

iv. Did not pass during lame duck session in December 2018.

c. HB 4991

i. Passed Senate and House to become PA 588 of 2018.

ii. Precipitated from the Federal internet sales tax ruling (South Dakota v. Wayfair).

iii. Portion of revenue may be used to fund recycling.

d. HB 4125

i. 02/05/2019 Introduced by Representative Vansingel and referred to House Committee on Tax Policy.

ii. This bill would divert funding for recycling provided under PA 588 of 2018 and apply it to the school aid fund.

5. PGU Surcharge Rate Projection Update

Michelle Herman
City Government
Representative

William Hinz
General Public
Representative

Linda Howell
General Public
Representative

Tom Jessup
County
Commissioner

Tom Mahoney
Solid Waste Industry
Representative

Inge Mesik
Environmental
Representative

Randy Rapp
Environmental
Representative

Matt Rosser
Solid Waste Industry
Representative

Max Thiele
Regional Solid Waste
Planning
Representative

Phil Vander Heide
Solid Waste Industry
Representative

Mission Statement

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ALLEGAN COUNTY HEALTH DEPARTMENT

3255 – 122ND Ave., Suite 200, Allegan, MI 49010

01/17

Office Administration

(269) 673-5411 Fax 269-673-4172

Bioterrorism Preparedness

673-5411

Personal Health

673-5411



Communicable Disease

673-5411

Environmental Health

673-5415

Resource Recovery

673-5415

2019 Regional Recycling Event Dates

May 4, 2019 – Wayland Regional Event (9am-12pm)

1. Household Hazardous Waste
2. Electronics

May 18, 2018 – Hamilton Regional Event

1. Household Hazardous Waste
2. Electronics

Tentative, August 3rd x3 & 11th x1, 2018 – Scrap Tire Grant Collection

1. August (3rd) – Salem Township, Trowbridge Township, Otsego Township
2. Last Chance! August 11th – Manlius Township

October 5th, 2018 – Otsego Regional Event

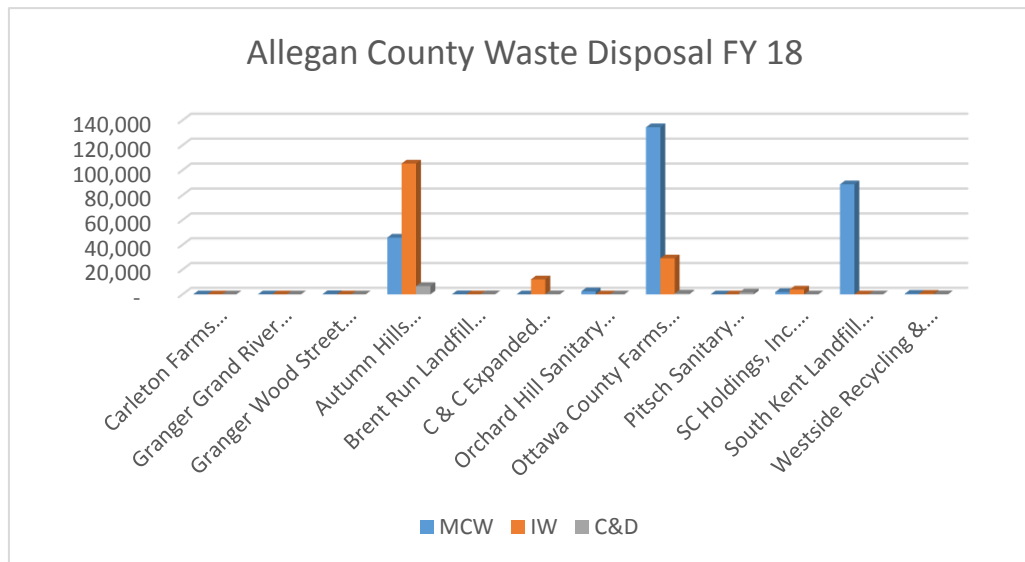
1. Household Hazardous Waste
2. Electronics

Total Waste Disposed of in Michigan Landfills by Allegan County, FY 18

433,277 cubic yards

Disposal by Landfill and Waste Type

	MCW	IW	C&D
Carleton Farms Landfill (Wayne County)	-	6	-
Granger Grand River Landfill (Clinton County)	2	-	-
Granger Wood Street Landfill (Clinton County)	162	-	-
Autumn Hills Recycling & Disp. Fac. (Ottawa Co)	45,754	105,327	6,635
Brent Run Landfill (Genesee County)	55	-	60
C & C Expanded Sanitary Landfill (Calhoun Co)	-	12,054	81
Orchard Hill Sanitary Landfill (Berrien Co)	2,377	-	-
Ottawa County Farms Landfill (Ottawa County)	134,375	29,021	684
Pitsch Sanitary Landfill (Ionia County)	-	-	1,458
SC Holdings, Inc. (Barry County)	1,847	3,834	-
South Kent Landfill (Kent County)	88,604	-	-
Westside Recycling & Disp. Fac. (St. Joseph Co)	436	479	26
TOTAL	273,612	150,721	8,944



Legend

MCW - Municipal & Commercial Waste
IW - Industrial Waste
C&D - Construction and Demolition



Part 175, Recycling Reporting, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, requires recycling establishments to report on a portion of the materials that should be counted to calculate a statewide recycling rate. This is a summary of what was reported into the system during fiscal year (FY) 2018, the second year of the program.

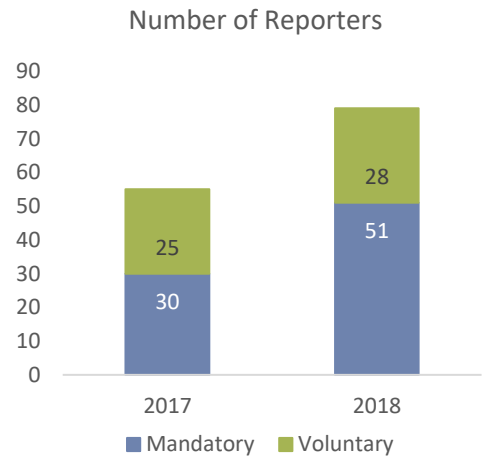
The law focuses on the data of waste diversion and recycling collection for seven commonly recycled materials: paper, plastic, glass, ferrous and nonferrous metals, textiles, and single stream recyclables. In addition to recycling establishments who are required to report, additional facility types can also opt in to report voluntarily into the program.

At the end of the second year (November 2018), 104 separate entities had identified themselves as recycling establishments by registering in the online Michigan Recycling Reporting module. In FY 2018, 76 percent (79 out of 104) of the registered facilities reported their recycling data through the system.

The top reporter organization types include:

- Materials recovery facilities
- Municipalities
- Landfills and Waste haulers
- Businesses
- End Markets
- Scrap Metal/Salvage Yards

This year, efforts and targeted outreach were made to increase the number of reporters, such as local governments, communities, businesses, and end markets participating in the program. The first year of the program demonstrated that these types of entities are key to help fill in data gaps left by recycling establishments not participating in the program and to understand the recycling system more holistically. Outreach was completed through methods such as strategic partnerships, e-mail blasts, listservs, phone calls, individual visits, training webinars, conferences, and handouts explaining the program. These activities led to an increase in participants in FY 2018 and a more detailed look at recycling in Michigan.



Data interpretation has also been refined through analytics developed throughout the past year to minimize double counting and ensure all recycled materials are accounted for. However, some issues impacting the effectiveness of the law remain. To encourage continuous improvement in participation and ensure organizations in the program continue their involvement, the DEQ plans to continue with or enact the following activities:

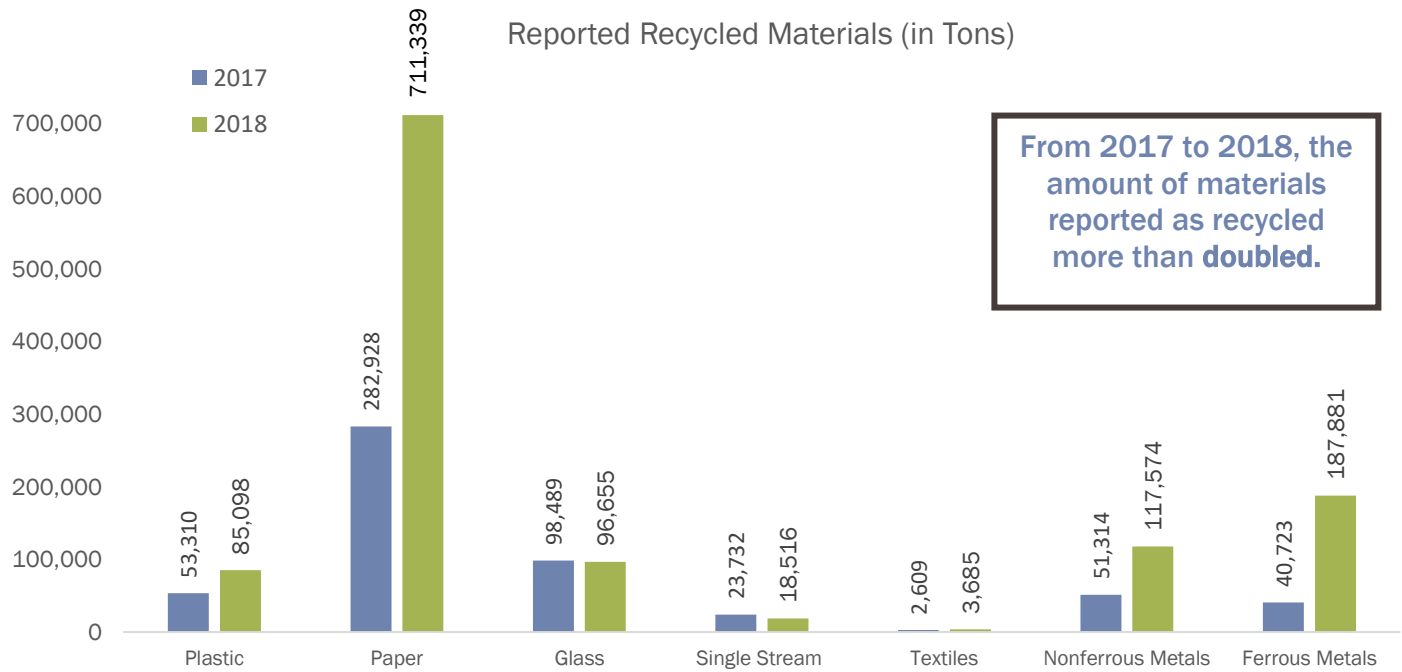
- Grow the recognition program for voluntary reporters through certificates, letters of appreciation, and public announcements at conferences, posts on the Web page, etc.
- Continue developing strategic partnerships with industry and emphasize outreach through all program partners.
- Update the law and the program through solid waste statutory amendments.
- Garner feedback through direct communication and surveys from participants to ensure the program has value.
- Create and update materials such as how-to guides, develop analytics for reporters to showcase their impact from recycling, and complete module updates as recommended by participants.

These efforts aim to clarify legal requirements, increase efficiency and value of the program, and further recycling market development efforts in conjunction with Michigan’s recycling initiatives.

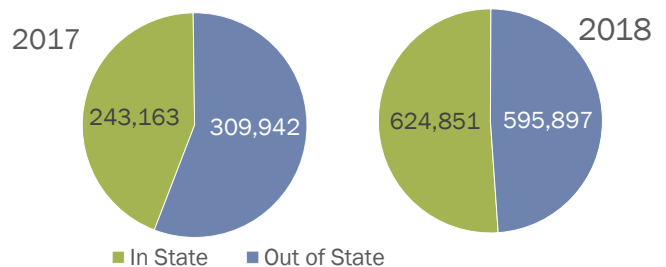


Recycling

Data from the first two years of the program show an increase in recycling of almost all materials reported as recycled from 2017 to 2018. A total of 553,105 tons of materials were reported as recycled in 2017, compared to 1,220,748 tons in 2018. This is an increase of 120 percent.



The amount of material sent to in-state locations to be recycled also increased in 2018. A majority of materials were ultimately recycled in-state this year rather than sent out of state, which was a change from 2017.



Reaching Out

A survey was sent to reporters at the end of FY 18 to determine what was working well and what needed to be improved in the program for next year. The survey found:



Best method for getting the word out about the program: Conferences.



Most useful resource: Direct communication with DEQ staff.



Most worthwhile update for next year: Ability to download analytics.



Most needed guidance for next year: How to fill out the recycling report.

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William Hinz, Chairman
**Ben Williams, Resource Recovery
Coordinator**

NOTIFICATION OF 2019 PUBLIC MEETINGS (In accordance with Michigan's Open Meetings Act)

Kim Buckley
Solid Waste Industry
Representative

Gale Dugan
General Public
Representative

Mark Evans
Township
Representative

William Gurn
Industrial Waste
Generator
Representative

Michelle Herman
City Government
Representative

William Hinz
General Public
Representative

Linda Howell
General Public
Representative

Tom Jessup
County
Commissioner

Tom Mahoney
Solid Waste Industry
Representative

Inge Mesik
Environmental
Representative

Randy Rapp
Environmental
Representative

Matt Rosser
Solid Waste Industry
Representative

Max Thiele
Regional Solid Waste
Planning
Representative

Phil Vander Heide
Solid Waste Industry
Representative

Time & Date

Location

February 26, 2019
6:00PM

Zimmerman Room – Human Services Bldg.
3255 122nd Ave, Allegan, MI 49010

May 28, 2019
6:00PM

Zimmerman Room – Human Services Bldg.
3255 122nd Ave, Allegan, MI 49010

August 27, 2019
6:00PM

Zimmerman Room – Human Services Bldg.
3255 122nd Ave, Allegan, MI 49010

November 26, 2019
(11/12 or 12/3)
6:00PM

Zimmerman Room – Human Services Bldg.
3255 122nd Ave, Allegan, MI 49010

Special meetings will be scheduled as necessary in the following manner whenever possible.

The 4th Tuesday of the month at 6:00PM in the Zimmerman Room-Human Services Building.

The following dates are tentative:

January 22, 2019

March 26, 2019

April 23, 2019

June 25, 2019

July 23, 2019

September 24, 2019

October 22, 2019

December 17, 2019 (In observance of Christmas)

Mission Statement

"Allegan County shall plan, develop and evaluate the necessary policies and resources to ensure our county continues to progress and prosper"

**ALLEGAN COUNTY HEALTH DEPARTMENT
RESOURCE RECOVERY POLICIES AND PROCEDURES**



SUBJECT: Allegan County Resource Recovery,
**Participating Governmental Unit Reimbursement
Policy/Procedure**

POLICY NUMBER: 529.1.1

REFERENCE NUMBER:

EFFECTIVE DATE: 12/13/2016

PREPARED BY: Allegan County Solid Waste Planning Committee [ACSWPC]

REVISED DATE:

REVIEWED DATE:

PURPOSE: To establish standardized procedures and schedule for Participating Governmental Units (PGUs) to submit reimbursement requests for paid, recycling expenses so that the County of Allegan, can reimburse a PGU pursuant to the terms and conditions of the Allegan County MCL 124.508a Surcharge Interlocal Agreement, hereinafter referred to “the Interlocal”, executed between a PGU and the County of Allegan.

POLICY: Allegan County Resource Recovery and PGUs will adhere to the procedure below to provide consistency, accountability and timely reporting and payment of those request. Payment may be denied if not submitted within 45 days of the end of the quarter.

- a. **GENERAL REIMBURSEMENT ELIGIBIILTY:** Per Sections 4 & 7 of the Interlocal, (1) a PGU must establish and fund a residential curbside recycling and or drop-off recycling service before funding any other eligible recycling/waste reduction initiatives, (2) PGUs may utilize remaining surcharge funds for recycling services for the following: appliances, composting, electronic devices (including TVs and computers), household hazardous wastes, tires, unwanted medication(s), and other emerging items approved by the ACSWPC. The ACSWPC is the final authority in determining the eligibility of a PGU’s recycling surcharge reimbursement request.

b. OTHER REIMBURSEABLE EXPENSES:

i. PGU's Transfer Station/Recycling Station:

1. 100% of attendants' wages for recycling station including employer portion of benefits.
2. 50% of attendants' wages if transfer station is refuse **and** recycling.
3. General maintenance of municipal properties dedicated to recycling services. In the event of such property supports various services only the portion directly related to recycling shall be considered eligible reimbursement. For example: Utilities; snowplowing; lawn care; maintenance of attendant building, driveway and security fence; and security cameras.
4. Recycling equipment rental.
5. In the event there is trash left at the drop site or if the container is contaminated to the extent that it is not recyclable, the PGU may ask for 100% reimbursement of refuse service with supporting documentation from the hauler.
6. The expense of capital improvements to the recycling infrastructure greater than \$2,000 must be approved by Solid Waste Planning Committee within 45 days of receiving reimbursement request from PGU. Some examples of capital improvements are: new recycling station and or composting facility, new driveway, storage shed/trailer, and equipment purchase.

ii. PGU's Clean-up Day activities, if recycling service(s) were provided:

1. 50% of advertising, labor, postage and printing and temporary signage.
2. 100% of recycling service expenses.
3. 100% of labor for workers engaged solely in recycling initiatives.
4. Personal protection items.

iii. Other Approved Services if funding available:

1. Curbside leaf/brush pick-up.
2. Recycling newsletter printing and postage.
3. Recycling webpage development/maintenance.

2. DEFINITION(S):

- a. **RECYCLING MATERIALS:** The following materials are approved per PA 138 of 1989 and PA 69 of 2005: Source Separated, Site Separated, High Grade Paper, Glass, Metal, Plastic, Aluminum Newspaper, Corrugated Paper, Yard Clippings, and other material that may be recycled or composted. Also to include: Batteries, Household Hazardous Waste, Tires, and Yard Clippings.

3. PROCEDURE:

- a. A cover letter on PGU's letterhead will accompany the required documentation. This cover letter needs a brief summary which will include the following: number of pages included in submission, dates (period of time) that submission is for and any other information that the PGU deems relevant to submission.
- b. The PGU shall submit a completed and fully itemized Resource Recovery Reimbursement Request Form 529.1.1a (attached for reference).
 - i. The PGU shall include with the Form 529.1.1.a all supporting documentation providing evidence of eligible reimbursement i.e. receipts, payroll records, board resolution of approved bills/revenue and expenditure report, etc.
 - ii. If additional narrative is needed to explain the nature of the reimbursement request the PGU shall submit an explanatory letter with the 529.1.1a form.
- c. Requests shall be mailed to Allegan County Resource Recovery, 3255 122nd Ave., Suite 200, Allegan Michigan 49010, within 45 days of the end of each calendar quarter, i.e., no later than,
 - i. For the first quarter, May 15,
 - ii. For the second quarter, August 15,
 - iii. For the third quarter, November 15, and
 - iv. For the fourth quarter, February 15
- d. The County of Allegan shall either forward reimbursement payment(s) within thirty (30) days of the receipt of complete and accurate reimbursement requests or request further additional information to process request.



Allegan County Resource Recovery Reimbursement Request 529.1.1a Form

1. This form is part of the Allegan County Resource Recovery, Participating Governmental Unit Procedure Policy 529.1.1. **(529.1.1a forms are available at www.allegancounty.org/health/EH under forms or by contacting Resource Recovery at 269-686-4559 or alleganeh@allegancounty.org.)**
2. The Participating Governmental Unit (PGU) must complete the following request form per the policy/procedure referenced above.
3. Return the completed form and the required supporting documentation (AS DEFINED/DESCRIBED IN Policy No. 529.1.1) by US Mail: **Allegan County, Resource Recovery, 3255 122nd Ave., Suite 200, Allegan, MI 49010.** Payment will be submitted within 30 days of receipt of complete and accurate requests.

Name of Participating Government Unit: _____

DATE OF SERVICE	AMOUNT REQUESTED	SUPPORTING INVOICE NUMBER (IF APPLICABLE)	EXPENSE TYPE (IE. CLEAN-UP DAY, ATTENDANT'S WAGES)
Total			

This PGU acknowledges that this request has been reviewed and approved for eligible recycling expenses, to be reimbursed from their recycling surcharge funds per the Allegan County MCL 124.508a Surcharge Interlocal Agreement and follows the Allegan County Resource Recovery Participating Governmental Unit Policy/Procedure 529.1.1.

Approved by:

_____ on
PGU Name

Date: _____

Authorizing Signature/Printed Name of PGU Official

Date: _____

(Form 529.1.1a)