



Allegan County Board of Commissioners



Allegan County Board of Commissioners Meeting

October 14, 2021



Allegan County
3283 122nd Ave
Allegan, MI 49010

STEP 1: Connect to the Meeting

- OPTION 1: Zoom over Telephone

- Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
- Type in Meeting ID: 845 3019 7246, then #, then # again
- Type in Meeting Password: 101421, then #

- To raise your hand to speak, press *9
- To Mute and Unmute, press *6
<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 2: Youtube

- Open Internet Explorer or Chrome
- Navigate to <https://www.youtube.com/channel/UCQIiZQstN2Pa57QAItAWdKA>
- Click on image of “Live” video

<STOP here>

You do not have to continue reading the rest of the instructions.

- OPTION 3: Zoom over Web browser

- Open Internet Explorer or Chrome
- Navigate to <https://zoom.us/j/84530197246>
- Meeting Password: 101421

<Continue with the rest of the instructions>

STEP 2: Enter registration information

The screenshot shows a web browser window with the URL `zoom.us/webinar/register/WN_YneHxuk_SjqfnMwchbtUEg`. The page title is "Webinar Registration". The registration details are as follows:

- Topic: BOC Meeting - 4/9/2020
- Time: Apr 9, 2020 01:00 PM in Eastern Time (US and Canada)

Below the details, there is a section for "Required information" with the following fields:

- First Name *
- Last Name *
- Email Address *
- Confirm Email Address *

Below the email fields is a reCAPTCHA challenge with the text "I'm not a robot" and a "Join Webinar in Progress" button. A reCAPTCHA image grid is visible on the right side of the page.

Four blue arrows with white text provide instructions:

1. Enter name and email
2. Click this box
3. Answer challenge question
4. Click when done.

STEP 3: This Window will appear when connected.



STEP 4: Adjust audio settings (if needed)

Audio Settings

- Select a Speaker
 - ✓ Remote Audio
 - Same as System
 - Test Speaker & Microphone...
 - Leave Computer Audio
 - Audio Settings...

Settings

Speaker: Test Speaker, Remote Audio

Output Level: [Slider]

Volume: [Slider]

Microphone: Test Mic

Input Level: [Slider]

Volume: [Slider]

Automatically adjust volume

Use separate audio device to play ringtone simultaneously

Automatically join audio by computer when joining a meeting

Mute my microphone when joining a meeting

Press and hold SPACE key to temporarily unmute yourself

Sync buttons on headset

Advanced

Economic Development — Greg King, Director
ADMINISTRATIVE REPORTS:

CONSENT ITEMS:

1. Motion to approve of claims paid and to incorporate into proceedings of the Board (3/20/20 & 3/27/20)

DISTRICT 4
Mark DeYoung
816-318-9612
mdeyoung@allegancounty.org

269-673-4514
mbiele@allegancounty.org

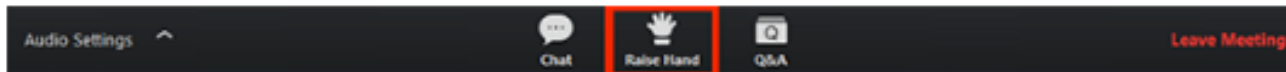
Chat Raise Hand Q&A

STEP 5: Raise hand to be recognized to speak.

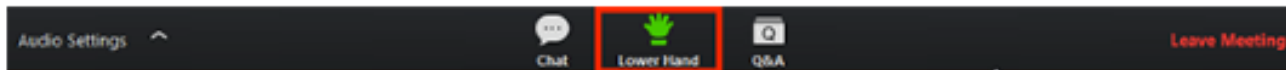
- Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.



2. The host will be notified that you've raised your hand.
3. Click **Lower Hand** to lower it if needed.



STEP 6: To leave the meeting

The screenshot displays a Zoom meeting window. At the top, a green banner reads "You are viewing Allegan County Administration's screen" with a "View Options" dropdown. In the top right corner, there is an "Enter Full Screen" button. The main content area shows a Microsoft Word document titled "BOC20200409_agenda [Compatibility Mode] - Word" by "Steve Sedore". The document header includes the "Allegan County Board of Commissioners" logo and contact information for County Services Building (3283 - 122nd Avenue, Allegan, MI 49010) and the Board Chairperson (Jim Storey) and Vice Chairperson (Gale Dugan). The document title is "BOARD OF COMMISSIONERS MEETING - AGENDA". The agenda items are listed as follows:

- DISTRICT 1**
Dean Kaperge
616-218-2599
dkaperge@allegancounty.org
- DISTRICT 2**
Jim Storey
616-848-9767
jstorey@allegancounty.org
- DISTRICT 3**
Max R. Thiele
269-673-4514
mthiele@allegancounty.org
- DISTRICT 4**
Matt DeYoung

The agenda items include: Virtual Meeting - Connectivity Instructions **Attached**; 1PM **CALL TO ORDER:**, **ROLL CALL:**, **OPENING PRAYER:**, **PLEDGE OF ALLEGIANCE:**, **COMMUNICATIONS:** Attached, **APPROVAL OF MINUTES:** Attached, **PUBLIC PARTICIPATION:**, **ADDITIONAL AGENDA ITEMS:**, **APPROVAL OF AGENDA:**, **PRESENTATIONS:**, **PROCLAMATIONS:**, **INFORMATIONAL SESSION:** Attached, **ADMINISTRATIVE REPORTS:**, and **CONSENT ITEMS:**. The document footer shows "PAGE 1 OF 2 251 WORDS" and a zoom level of 100%. At the bottom of the Zoom window, the "Leave Meeting" button is highlighted in red and pointed to by a large blue arrow.