Call to Order
A regular meeting of the Allegan County Board of Public Works (BPW) was called to order at 1:30 p.m. on April 19, 2012, in the office of the Secretary, Allegan County Building, Allegan, Michigan.

Roll Call
Present: Fred Neils, Gale Dugan, Paul VanEck, Al Meshkin and Becky Rininger.
Absent: Bill Nelson and Steve Jurczuk
Also Present: Denise Medemar, Deputy Secretary
        Don Keim, Miller, Canfield, Paddock and Stone
        Robert C. Bendzinski, Bendzinski & Co.
        Robert J. Bendzinski, Bendzinski & Co.
        Jim White, Mika, Meyers, Beckett & Jones PLC
        Daryl Vandyke, Kalamazoo Lake Sewer and Water Authority
        Carey Bond, Project Engineer, Fleis & VandenBrink Engineering, Inc.

Presentation of Prior Meeting Minutes
Minutes of the March 15, 2012, regular meeting were reviewed and unanimously approved with a motion made by Dugan and seconded by VanEck.

Old Business:

Kalamazoo Lake Sewer and Water Authority – Application – Part 1
Mr. Bobby Bendzinski reported that Mr. Clarence Jones, Michigan Department of Environmental Quality (MDEQ) and Project Manager with the Revolving Loan Section, has determined that the legal name on the Application needs to be the “County of Allegan” but the project name can remain “Kalamazoo Lake Sewer and Water Authority (KLSWA).” Mr. Bendzinski has advised the MDEQ that the KLSWA will be project manager. KLSWA will submit project-related invoices to the BPW for approval. Once approved, the BPW will request funds from the State to cover the invoices. Once funds are received from the State, the BPW will submit vendor invoices to the County Finance Department for check processing.

Bendzinski & Company will submit the completed Application, Part 1, to the BPW for review and signature. A motion was made by Dugan authorizing Rininger as Secretary of the Board of Public Works to sign Application, Part 1 when completed. Motion seconded by
VanEck. Motion Carried. Ayes: Neils, Dugan, VanEck, Rininger; Nays: None; Absent: Jurczuk and Nelson; Abstain: Meshkin.

Application - Part 2
Carey Bond, Project Engineer, from Fleis & VandenBrink Engineering, Inc. gave an update on the project. Mr. Bond has been working closely with Clarence Jones to meet the various State Revolving Fund (SRF) milestones as required by the MDEQ. The next milestone will be May 11, 2012 for submission of the Final Plans and Specifications. Mr. Jones is currently working on the environmental assessment determination indicating that the MDEQ has made a preliminary decision that an Environmental Impact Statement is not required for this project as there appears to be no significant impact. There will be a 30-day Public Notice period for comments. In the absence of any substantive comments, the decision of the MDEQ will become final. Publication of Bid advertisement should be ready no later than June 15th. This information should be reviewed and approved by the BPW about a week before the June 15th date. Since the information would not be available for review by the BPW at their next meeting on May 17, a motion was made by Dugan and supported by Rininger, to cancel the May 17th meeting and reschedule the meeting for May 31st at 1:30 p.m. Motion carried. Ayes: Neils, Dugan, VanEck, Rininger; Nays: None; Absent: Jurczuk, Nelson; Abstain: Meshkin

Rininger reported that the actual Issuance costs totaled $34,636.00. Since the estimated costs were $42,215.66, this left a fund balance of $7,579.66. Huntington Bank will refund the $7,579.66 to the County. Dugan made a motion to ratify the execution of the closing letter dated March 1, 2012, authorizing the payment of the issuance costs as set forth in the document, with the balance remaining to go into the debt account. Motion supported by Meshkin. Motion carried.

Rininger informed the Board that she received a letter from Huntington Bank on April 12th regarding Municipal Bond Registrar, Transfer Agent & Paying Agent Agreement. Rininger forwarded it to David Van de Roovaart, Allegan County Finance Director, for review. Mr. Van de Roovaart is working with bond counsel and Huntington Bank concerning the details within the Agreement.

New Business:

6. Martin Village
Martin Village adopted a Resolution to refund their bonds. Martin Village also gave the Board a letter stating that they want to proceed with the refunding of their bonds only if they can achieve a nominal savings of $60,000 or more. To proceed with the refunding issue, the Board of Public Works would need to adopt a Resolution. Dugan motioned, seconded by VanEck, to adopt the Resolution approving Refunding Contract and Bond Resolution and to further authorize the Secretary and Chair of the Board of Public Works to sign the document. Motion carried.
7. **Per Diem and Travel Vouchers**
   A motion was made by Rininger, supported by Dugan, to approve the travel and per diem vouchers. Motion carried.

**Miscellaneous:**

8. **Round Table - none**

**Adjournment:**

There being no further business, the meeting was adjourned at 3:15 p.m. with a motion by VanEck, seconded by Meshkin, and carried by all.

/s/ Denise Medemar, Deputy Secretary
Allegan County Board of Public Works

The next regular meeting of the Allegan County Board of Public Works is scheduled for **May 31, 2012, at 1:30 p.m.**, in the office of the Secretary, Allegan County Building, 113 Chestnut Street, Allegan, Michigan.