Call to Order: Meeting called to order by Chairperson Don Black at 1:32 p.m.

Pledge of Allegiance

Confirmation of Quorum

Motion to approve meeting minutes of February 16, 2016 made by Patrick Spohn and seconded by Betty McDaniel. Motion carried.

Introduction and COA member time:

Members present: Don Black, Betty McDaniel, Stuart Peet, Patrick Spohn and George Waden

Members absent: Tom Jessup, Patricia Petersen and Paul Visscher

Others present: Tammy Chapin and Sherry Owens

Discussion:

1. Two COA members and two Senior Services staff sampled lunch from the Home Delivered Meals program and stated the food quality was great! Lunch consisted of roasted pork loin, green beans, baked sweet potato, milk, dinner roll and jello with fruit.

2. Transportation Focus Group debrief and next steps
   a. The Commission on Aging is focusing on improving the volunteer transportation program for 2016, we are currently under a contract extension with Community Action of Allegan County through this year
   b. The first Transportation Focus Group meeting was held the morning of March 15, 2016 at the Allegan County Sheriff’s Office with 14 people attending
   c. The meeting included a slide show presentation on the current transportation program and the group provided input on issues currently experienced with the program

Mission Statement

“Dedicated to serving Allegan County seniors by developing and coordinating services that support their independence, maintain their dignity, and preserve their quality of life”
d. The group divided into 4 small groups are identified what was working, not working, what added value and what needed improvement with the transportation program

e. The group used “dots” to identify the top 2-3 things in each area, answers were provided to the COA

f. The Transportation Focus Group will hold another meeting in the June of July timeframe

g. The April or May COA meeting will be used to come up with a draft overall transportation plan and then possibly present it to the Board of Commissioners in September

h. The COA’s definition of an unmet ride is “When an eligible client makes a timely request for transportation and organizational resources are exhausted without transport”

3. PERS Committee

a. The PERS RFP team met, compared 4 options of PERS service, wanting primarily a unit with GPS capabilities to help pin point the location of a client when outside of the home

b. PERS Committee is recommending Connect America which offers both a GPS unit and a traditional unit at a significantly lower price than what we currently pay

c. The COA’s PERS recommendation will be presented to the BOC on March 24, 2016

4. Travel meetings

a. The COA typically has 3 travel meetings to places throughout Allegan County

b. Sherry Owens asked COA members to let her know if they have a place in mind for the travel meetings

Action Items:

1. COA recommends Connect America be awarded PERS contract.

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<th>Date:</th>
<th>3/15/16</th>
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<tr>
<td>Motion:</td>
<td>Recommend the BOC award the Personal Emergency Response Systems contract to Connect America, pending the third reference check being positive.</td>
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<td>Motion carried.</td>
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| Moved: | Betty McDaniel |
| Second: | Stuart Peet |

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<tr>
<th>Don Black</th>
<th>Tom Jessup</th>
<th>Betty McDaniell</th>
<th>Stuart Peet</th>
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<td>Y</td>
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2. Recommend the BOC declare May 2016 as Older American’s month, motion made by George Waden and seconded by Patrick Spohn. Motion carried.
**Director’s Report:**
Sherry Owens presented her director’s report which was included in the prepared packet. Sherry spoke about Building Ties which is a networking group of people who work in senior citizen industry. Building Ties is sponsoring “Boomer Bash” (formerly known as Senior Fest). The event will be held on June 2, 2016 at the First Baptist Church on M-40 in Allegan. In years past the event was held in May, but members of Building Ties found that this was conflicting with another event in May and attendance at Senior Fest has been declining over the years. They are focusing on bringing in the “younger senior citizens” and there will be an Elvis impersonator at the event this year.

**Reports:**
1. COA Action Items Log
2. Financials – not available, will have up to date financial reports at April meeting

**Adjournment:**
Motion to adjourn made by George Waden and seconded by Betty McDaniel. Motion carried. Meeting adjourned by Chairperson, Don Black at 3:00 p.m.

**Next Meeting:**
April 19, 2016
1:30 – 4:40 p.m.
Zimmerman Room – Human Services Building

Minutes respectfully submitted by Tammy Chapin.