NOTICE

The following meeting is by virtual “remote” attendance:

Board Planning Session
Thursday, September 24, 2020 @ 9:00 AM
Connectivity Instructions Attached
Allegan County
Board of Commissioners
Allegan County
Board of Commissioners
Meeting
September 24, 2020 @ 9:00a
September 24, 2020 @ 1:00p
Connecting via Zoom Webinar
STEP 1: Connect to the Zoom Site

• OPTION 1: Telephone
  • Call (929) 205-6099 -or- (312) 626-6799 -or- (253) 215-8782
  • Type in Meeting ID: 827 6207 9589, then #, then # again
  • Type in Meeting Password: 92420, then #

  • To raise your hand to speak, press *9
  • To Mute and Unmute, press *6

  <STOP here>
  You do not have to continue reading the rest of the instructions.

- OR -

• OPTION 2: Web browser
  • Open Internet Explorer or Chrome
  • Navigate to https://zoom.us/j/82762079589
  • Meeting Password: 92420

  <Continue with the rest of the instructions>
STEP 2: Enter registration information

1. Enter name and email
2. Click this box
3. Answer challenge question
4. Click when done.
STEP 3: This Window will appear when connected.

![Image of Zoom Meeting window with "Allegan County..." displayed.]
STEP 4: Adjust audio settings (if needed)
STEP 5: Raise hand to be recognized to speak.

• Once “Raise Hand” is clicked, the Board Chairperson will receive notice and may UNMUTE your microphone when ready and verbally recognize you to speak.

On bottom of screen.

1. Click **Raise Hand** in the Webinar Controls.

2. The host will be notified that you've raised your hand.

3. Click **Lower Hand** to lower it if needed.
STEP 6: To leave the meeting